

How can I get more involved in the Life and Work of Cottam United Church?

Please consider volunteering your talents, time and skills to help out our Church. Here is a list of our committees and groups, with their mission/responsibilities, and how you can help. If you are interested in helping in any way, please contact info@cottamunitedchurch.ca, or call the CUC office at 519-839-4266.

Audio visual

- Responsible for operating the AV equipment during Sunday Services, and other events
- 2-3 vacancies
- Some computer knowledge ideal, training provided

Board of Trustees

- Mission: to hold all properties of Cottam United Church for Cottam United Church as part of the United Church of Canada in accordance with the Model Trust Deed as outlined in Section G3 of the Manual of the United Church of Canada.
- Meet annually or as needed
- No vacancies; however, more members are welcome

Chancel Guild

- Responsible for decorating the Church for varying seasons throughout the year
- No meetings required, helping hands always welcome

Children's Education Committee

- Mission: to provide opportunities for Christian growth and discipleship opportunities for children in the congregation and community
- Meetings as needed
- Junior Church teachers needed (not required to attend meetings), and volunteers for various events

Church Re-opening Committee

- Responsible for the following safety protocols during the pandemic
- Remains active, however no needs at this time

Church Board

- Mission: To provide strategic leadership to Cottam United Church by:
 - creating and modifying all missions and parameters in the Appendix;
 - acting as a sounding board for committees, task groups, congregations, and the United Church of Canada;
 - monitoring outcomes of the committees and staff;
 - administering the Memorial Fund;
 - determining the Board Process
- 10-12 meetings per year
- 1-4 vacancies

Coffee Hour Coordinators

- Responsible for arranging volunteers to host coffee hour after Sunday Services
- No meetings required, helping hands and baked goods always welcome

Communion Preparation

- Responsible for preparing Communion
- No meetings required, no needs at this time. If serving Communion resumes at the front of the church, volunteers will be required to help serve.

Correspondence Ministry

- Responsible for sending cards/notes to people for significant life moments, on behalf of the Church
- No meetings required, helping hands welcome

Delegates to the Region

- Responsible for representing the Congregation at Regional meetings
- Meetings are held in person (in London) and online; 2 meetings per year
- 2-3 vacancies

Events Committee

- To ensure that the church and resources are event ready
- Meetings held as needed
- More members welcome, and helping hands always welcome

Financial Examiner

- Responsible for reviewing the financials
- No vacancy

Finance Committee

- Mission:
 - to ensure the proper management of the finances of the congregation;
 - to ensure that the congregation is provided with timely information regarding the financial situation of Cottam United Church;
 - to coordinate the fundraising activities of the congregation with the view of ensuring that none of the fundraising activities conflict
- 10-12 meetings per year
- 2-3 vacancies

KYIV Home Project Committee

- Responsible for providing transitional housing for precariously housed people
- Requires help from others who do not sit on the committee
- Frequent meetings for committee members
- 1-2 vacancies

Ministry and Personnel Committee

- Mission: to have effective staff
- 1-2 meetings per year, and as needed
- 1-2 vacancies

Mission and Outreach Committee

- Mission: to promote active congregational participation in meeting the needs of humanity and creation in the wider community and in the world
- 1-2 meetings per year
- 2-4 vacancies

Pastoral Care and Visitation Committee

- Mission: to ensure that members, adherents, and others receive care and support
- Meetings as needed
- 1 vacancy

Prayer Garden Committee

- Responsible for organizing maintenance of the Prayer Garden
- Requires help from others who do not sit on the committee
- 2-3 vacancies

Presiders

- Responsible for presiding during Worship, on rotation
- No meetings required
- 2+ vacancies

Property Committee

- Mission:
 - to ensure that the building and property are well maintained and usable;
 - to ensure the appropriate use of the property
- Requires help from others who do not sit on the committee, including snow removal from walkways and steps
- Meetings as needed
- No vacancies on the committee at this point, however, more are always welcome

Search Team Youth and Family Ministry

- Responsible for searching for a Youth and Family Ministry Co-ordinator
- No vacancies

Search Team Lead Minister

- Responsible for searching for a Lead Minister
- No vacancies

Search Team Music Director

- Responsible for searching for a Music Director
- No vacancies

Shared Ministry Coordinating Team

- Responsible for overseeing the shared ministry between Cottam United Church and Wheatley United Church
- No vacancies

Social Media and Technology Committee

- Mission: to ensure that Cottam United Church utilizes most effective use of social media and technology
- 10-12 meeting per year
- No vacancies on the committee at this point, however, more are always welcome

Table and Chair set up

- Responsible for setting up tables and chairs for church events
- 2-3 more volunteers needed

Turkey Dinner Planning Committee

- Responsible for planning the turkey dinner and overseeing captains and volunteers
- 4 - 6 meetings per year, more members always welcome

Worship Committee

- Mission:
 - to provide regular and meaningful worship and sacraments;
 - to provide oversight for weddings and funerals;
 - to ensure accurate records are kept of membership, baptisms, marriages, and funerals
- Meet a few times per year
- 1-2 vacancies

Youth and Adult Education Committee

- Mission: to provide opportunities for Christian growth and discipleship opportunities for youth and adults in the congregation and community
- 2-3 vacancies

The Church Board
March 2023